

अण्डमान तथा  
Andaman And



सत्यमेव जयते  
असाधारण

EXTRAORDINARY

प्राधिकार से प्रकाशित

Published by Authority

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No. 131, Port Blair, Friday, June 4, 2010

अण्डमान तथा निकोबार प्रशासन  
ANDAMAN AND NICOBAR ADMINISTRATION  
परिवहन निदेशालय  
DIRECTORATE OF TRANSPORT

NOTIFICATION

Port Blair, dated the 4<sup>th</sup> June, 2010

No. 120/2010/F.No. 20-1/Estt/2009.— In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, read with Government of India, Ministry of Home Affairs, New Delhi, Notification No.14/3/60-ANI dated the 11<sup>th</sup> April, 1960, and in supersession of Notification No. 110/F. No. 42-35/76-TR dated 31<sup>st</sup> May, 1997, the Lieutenant Governor (Administrator), Andaman and Nicobar Islands, hereby makes the following rules regulating the method of recruitment to the post of **Clerk-cum-Checking Inspector** borne in the establishment of the Directorate of Transport, Andaman and Nicobar Administration, namely:—

**1. SHORT TITLE AND COMMENCEMENT:-**

- These Rules may be called the Andaman and Nicobar Administration (Clerk-cum-Checking Inspector in the Directorate of Transport) Recruitment Rules, 2010.
- They shall come into force on the date of their publication in the Official Gazette.

**2. NUMBER OF POST, CLASSIFICATION AND SCALE OF PAY:-**

The number of post, their classification and Pay Band & Grade Pay/Scale of Pay attached thereto, shall be as specified in paras 2 to 4 of the Schedule annexed hereto.

**3. METHOD OF RECRUITMENT, AGE LIMIT AND QUALIFICATION:-**

The method of recruitment, age limit, qualifications and other matters relating to the said post shall be as specified in paras 5 to 15 of the said Schedule.

**4. DISQUALIFICATION:-**

No person—

- Who has entered into or contracted a marriage with a person having a spouse living, or
  - Who, having a spouse living has entered into or contracted a marriage with any person,
- shall be eligible for appointment to the said post:

Provided that the Lieutenant Governor (Administrator), Andaman and Nicobar Islands, may, if satisfied, that such marriage is permissible under the personal law applicable to such persons and the other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule.

**5. POWERS TO RELAX:-**

Where the Lieutenant Governor (Administrator), Andaman and Nicobar Islands is of the opinion that it is necessary or expedient so to do, he may, by order and for reasons to be recorded in writing, relax any of the provisions of those rules with respect of any class or category of person.



**6. SAVING:-**

Nothing in these rules shall effect reservation, relaxation of age limit and other concessions required to be provided for candidates belonging to the Scheduled Castes, Scheduled Tribes and other specified categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

**Lt. General (Retd.) Bhopinder Singh**  
**LIEUTENANT GOVERNOR,**  
Andaman and Nicobar Islands.

By order and in the name of the Lieutenant Governor,

Sd/-  
(K.C. Aggrawal)  
Spl. Secretary-cum-Director of Transport

**SCHEDULE**

**RECRUITMENT RULE FOR THE POST OF CLERK-CUM-CHECKING INSPECTOR IN**  
**MINISTRY/DEPARTMENT OF MOTOR TRANSPORT**

1.	Name of post	<b>Clerk-cum-Checking Inspector</b>
2.	No. of post	37 (Thirty Seven)* 2010 *(Subject to variation dependent on workload)
3.	Classification	General Central Services Group 'C', Non-Gazetted, (Non- Ministerial)
4.	Pay Band & Grade Pay/Scale of Pay	PB-1 Rs. 5200-20200 + G.P.1900
5.	Whether selection post or non-selection post	Selection
6.	Age limit for direct recruitment	Male -18 - 33 Years Female -18 - 38 Years (Relaxable for Govt. Servants upto 5 years in accordance with the instructions/orders issued by the Central Govt. from time to time)  <b>Note :</b> The crucial date for determining the age limit shall be the closing date for receipt of names/ applications from Employment Exchange/Candidate
7.	Whether benefit of added years of service admissible under Rule 30 of the CCS (Pension) Rules, 1972?	No
8.	Educational qualification and other qualifications required for direct recruitment	<b>Essential :</b> (i). Pass in Senior Secondary School Certificate Examination (XII <sup>th</sup> Std.) or equivalent from a recognized Board/Institution  <b>Desirable :</b> (i) 3 (Three) years experience in any reputed Transport Organization. (ii) Knowledge of Computer Application.
9.	Whether age and educational qualifications prescribed for direct recruitment will apply in the case of promotees?	No. Educational Qualification. : No.



10.	Period of probation, if any	02 (Two) years
11.	Method of recruitment, whether by direct recruitment or by promotion or by deputation/transfer and percentage of the vacancies to be filled by various methods	100% by promotion, failing which by direct recruitment
12.	In case of recruitment by promotion/ deputation/transfer, grades from which promotion/ deputation/transfer to be made	From amongst the Bus Conductor in the Pay scale in PB-1 Rs.5200-20200 with Grade Pay Rs. 1800 with 5 (five) years regular service in the grade.
13.	If a DPC exists, what is its composition ?	<b>Group 'C' DPC (for considering cases for Promotion/ Confirmation) consisting of :</b> 1. Director of Transport - Chairman 2. Mechanical Engineer, Directorate of Transport - Member 3. Assistant Engineer (Mech.), Workshop Division, APWD - Member 4. Assistant Director (Admn.), Directorate of Transport - Member
14.	Circumstances in which UPSC is to be consulted in making Recruitment	Not applicable
15.	Duties and Responsibilities	Attached as Annexure to schedule

**Annexure -I**

**DUTIES AND RESPONSIBILITIES OF CLERK-CUM-CHECKING INSPECTOR**

1. To conduct surprise checking in buses, ensure punctuality in schedule trips, check pilferage of revenue / HSD. They shall also check and take remedial action for any type of irregularities in the schedule bus services.
2. Clerk-cum-checking Inspector shall maintain checking diary properly and submit the performance report in the prescribed format by the first week of subsequent months.
3. To assist the Chief Inspectors/Traffic Inspectors / Station Masters of the station in carrying out the responsibilities of a unit or section under the Directorate of Transport.
4. Clerk-cum-Checking Inspector shall perform all skilled as well as unskilled nature of works related to the traffic management.
5. Clerk-cum-Checking Inspector shall supervise and ensure proper cleanliness of the bus, correct display of destination boards etc.
6. Clerk-cum-Checking Inspector when attached to cash collection counters/ ticket booking counters shall collect tickets, trip sheets and other relevant traffic materials from the ticket store and maintain records pertaining to these.
7. Clerk-cum-Checking Inspector shall submit the sale proceeds to the cashier on the same day or the next working day positively.
8. Clerk-cum-Checking Inspector shall perform all office works including stocking and issuing the bus tickets either manually or electronically whenever asked to do so by the officer- in-charge.
9. Clerk-cum-Checking Inspector shall perform the duty of in-charge of cash collection counter, enquiry counter, ticket booking counter, ticket store, out station units of STS, POL store/Dispensing pump as and when entrusted.
10. Clerk-cum-Checking Inspector shall be responsible for maintaining all records pertaining to the work they are entrusted with.



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No. 93, Port Blair, Thursday, May 03, 2018

MT/20-1(A)/Estt./RR/2017/4995

**ANDAMAN AND NICOBAR ADMINISTRATION  
DIRECTORATE OF TRANSPORT**

**NOTIFICATION**

Port Blair, dated the 3<sup>rd</sup> May, 2018.

No. 92/2018/F. No.20-1/Estt./RR/2017.—In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, read with the Government of India, Ministry of Home Affairs, New Delhi, Notification No. 14/3/60-ANL dated 11/04/1960 and in pursuance of DoPT's OM No.AB.14017/13/2016-Estt(RR) dated 9/8/2016, the Lieutenant Governor (Administrator), Andaman & Nicobar Islands, hereby makes the following Amendments to the Recruitment Rules to the post of **Clerk-Cum-Checking-Inspector (Group-C)** borne in the establishment of Directorate of Transport, Andaman & Nicobar Administration published in the A & N Extraordinary Gazette Notification No.131 dated 4<sup>th</sup> June, 2010 :-

**1. SHORT TITLE AND COMMENCEMENT :-**

- (i) These Rules may be called the Union Territory of Andaman and Nicobar Islands **(Clerk-Cum-Checking-Inspector) Recruitment (Amendment) Rules, 2018.**
- (ii) They shall come into force on the date of their publication in the Official Gazette.

**AMENDMENTS**

2. (i) The existing **Column 4** of the Schedule appended to the Recruitment Rules (herein after called for brevity as the "said **Recruitment Rules**") shall be substituted as under :-

Level in the Pay Matrix	Level-02 (Rs.19900-63200)
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- (ii) The existing entries against **Column-11** of the **Schedule** shall be substituted as under :-

From amongst the Bus Conductors in the Pay Scale (Leve-2) Rs. 19900-63200 with 5 (five) years regular service in the grade.

(Admiral D K Joshi)  
Lieutenant Governor.  
Andaman & Nicobar Islands,

By order and in the name of the Lieutenant Governor,

Sd./-  
Secretary (Transport)