

अण्डमान तथा निकोबार प्रशासन
ANDAMAN & NICOBAR ADMINISTRATION
परिवहन निदेशालय
DIRECTORATE OF TRANSPORT

MT/2-42/Registration/EDP/2016-17/12465

Port Blair dated 23rd Dec, 2016

Expression of Interest

Transport Department provides various public services viz. Road Transport, services pertaining to Driving Licence, Registration of Vehicle and Permit for all vehicles from 14 STS Units in 12 Islands of the UT of Andaman and Nicobar Islands. Since, all these services are computerized hence timely maintenance and repair is required to be carried out for computer, computer accessories & for other electronic equipments. For making timely availability of computer accessories, consumable, batteries, hardware items, repair works, computers etc. the department invites expression of interest from the bonafide firms for registering the eligible firms. The firms will be registered for a period of three years. At the end of this period, the registered supplier (s) willing to continue with registration are to apply afresh for renewal of registration.

Interested bonafide firms may collect the Schedules and terms and conditions from the EDP Cell of Directorate of Transport, Port Blair on any working day from 09 AM to 12PM between 01/01/2017 to 20/01/2017.

The firms who desire their names to be enlisted may submit their valid documents such as copy of firm's registration certificate, ID proof, Pan Card etc latest by **25/01/2017** to the EDP Cell of the Directorate of Transport, Port Blair. The Proforma & Guidelines for enlisting can be downloaded from the website <http://transport.and.nic.in>.

The Director of Transport reserves the right to accept or reject any Expression of Interest or part without assigning any reason thereof.

Nodal Officer (IT)

Guidelines for registration of firms

The Director of Transport invites application from bonafide, financially capable and experienced firms for registering them for a period of three years for undertaking various repair works and supply of Computer consumables, computer peripherals & accessories, cartridges & toners, electrical and electronic items. Various types of works for which the Transport Department is intending to register the firms are shown in the schedules.

Interested firms may apply in the prescribed proforma along with the required documents before 1500 hrs on 25/01/2017 in the EDP Cell of the Directorate of transport.

Firms may apply for one or more types of works as mentioned in the schedules below separately by enclosing the documentary evidences for each schedules:

SCHEDULE -I

Supply, Laying, termination & testing of UTP/STP cables for LAN, OFC, telephone cables & commissioning of co-related devices

Eligibility criteria for registering the firms are as under:

1. Annual turnover of the Firm shall be at least five lakhs for the last two years. Audited Balance sheet of the Firm shall be furnished to prove the turnover of the Firm.
2. Must have carried out successfully at least two works for laying, termination & testing of n-core UTP/STP cables for LAN, OFC and telephones cable works for Government Departments/PSUs. Copy of the work orders shall be attached for all the works carried out by the firm.
3. Firm should have sufficient equipment/devices to undertake the works in their Firm. Firm should furnish a list of machineries/equipment/devices available with them which are subject to verification.
4. Firm should have sufficient skilled manpower to undertake all the works with them. Firm should furnish a list of skilled manpower available with them which are subject to verification.

Interested firms may furnish their willingness for enlistment of their firm with the following information /documents latest by 25/01/2017.

S No.	Particulars	Details
1	Name of the registered vendor	
2	Name of Shop	
3	Address	
4	Email (Optional)	
5	Web Site (optional)	
6	Contact No.	
7	Bank Name, A/c No. and IFSC Code etc.	

Nature of Items Dealt/ Nature of Business Details should be supported with attested copies of the following Certificates/documents:-

1. Registration Certificate from the competent authority
2. I.D. Proof of the proprietor.
3. PAN Card.
4. Copy of Profit & Loss account and balance sheet showing the annual turnover for the last three years.
5. Copies of three Government or PSUs work orders for aforementioned works.
6. Photos and details of space available with the firm.
7. List of equipment/devices available.
8. List of man power available.
9. Copy of CST registration certificate, if any.

Sign and Seal of the Firm

SCHEDULE -II

Supply of Computers & peripherals/accessories, printers etc.

Eligibility criteria for registering the firms are as under:

1. Annual turnover of the Firm shall be at least ten lakhs for the last two years. Balance sheet of the Firm shall be furnished to prove the turnover of the Firm.
2. Must have carried out successfully at least three supply orders for Government Departments. Copy of the work orders shall be attached for all the works carried out by the firm.
3. Firm should have sufficient stock of such electronic items with them which are subject to verification.

Interested firms may furnish their willingness for enlistment of their firm with the following information /documents latest by 25/01/2017.

S No.	Particulars	Details
1	Name of the registered vendor	
2	Name of Shop	
3	Address	
4	Email (Optional)	
5	Web Site (optional)	
6	Contact No.	
7	Bank Name, A/c No. and IFSC Code etc.	

Nature of Items Dealt/ Nature of Business Details should be supported with attested copies of the following Certificates/ documents:-

1. Registration Certificate from the competent authority
2. I.D Proof of the proprietor.
3. PAN Card.
4. Copy of Profit & Loss account and balance sheet showing the annual turnover for the last three years.
5. Copies of three Government or PSUs supply orders.
6. Photos and details/address of shop.
7. Dealership Certificate if any.
8. Proprietary items if any.
9. List of items the firm is dealing with.
10. Copy of CST registration certificate, if any.

Sign and Seal of the Firm

SCHEDULE –III

Supply of Computers consumables (Ribbon & Toner Cartridges) for printers and Copier machine etc.

Eligibility criteria for registering the firms are as under:

1. Annual turnover of the Firm shall be at least ten lakhs for the last two years. Balance sheet of the Firm shall be furnished to prove the turnover of the Firm.
2. Firm should be an authorized dealer for the item to be in supply.
3. Must have carried out successfully at least three supply orders for Government Departments. Copy of the work orders shall be attached for all the works carried out by the firm.
4. Firm should have sufficient stock of such electronic items with them which are subject to verification.

Interested firms may furnish their willingness for enlistment of their firm with the following information /documents latest by 25/01/2017.

S No.	Particulars	Details
1	Name of the registered vendor	
2	Name of Shop	
3	Address	
4	Email (Optional)	
5	Web Site (optional)	
6	Contact No.	
7	Bank Name, A/c No. and IFSC Code etc.	

Nature of Items Dealt/ Nature of Business Details should be supported with attested copies of the following Certificates/ documents:-

1. Registration Certificate from the competent authority
2. I.D Proof of the proprietor.
3. PAN Card.
4. Copy of Profit & Loss account and balance sheet showing the annual turnover for the last three years
5. Copies of three Government or PSUs supply orders.
6. Photos and details/address of shop.
7. List of items available
8. Dealership Certificate.
9. Proprietary items if any
10. List of items the firm is dealing with.
11. Copy of CST registration certificate, if any.

Sign and Seal of the Firm

SCHEDULE -IV
Supply of Electrical & Electronic Items.

Eligibility criteria for registering the firms are as under:

1. Annual turnover of the Firm shall be at least ten lakhs for the last two years. Balance sheet of the Firm shall be furnished to prove the turnover of the Firm.
2. Must have carried out successfully at least three supply orders for Government Departments. Copy of the supply orders shall be attached for all the supplies carried out by the firm.
3. Firm should have sufficient stock of such electric items with them which are subject to verification.

Interested firms may furnish their willingness for enlistment of their firm with the following information / documents latest by 25/01/2017.

S No.	Particulars	Details
1	Name of the registered vendor	
2	Name of Shop	
3	Address	
4	Email (Optional)	
5	Web Site (optional)	
6	Contact No.	
7	Bank Name, A/c No. and IFSC Code etc.	

Nature of Items Dealt/ Nature of Business Details should be supported with following Certificates/ documents:-

1. Registration Certificate from the competent authority
2. I.D Proof of the proprietor.
3. PAN Card.
4. Copy of Profit & Loss account and balance sheet showing the annual turnover for the last three years
5. Copies of three Government or PSUs supply orders.
6. Photos and details/address of shop.
7. List of items available
8. Dealership Certificate if any.
9. Proprietary items if any
10. List of items the firm is dealing with.
11. Copy of CST registration certificate, if any.

Sign and Seal of the Firm

SCHEDULE -V
Supply of batteries for online UPS

Eligibility criteria for registering the firms are as under:

1. Annual turnover of the Firm shall be at least ten lakhs for the last three years. Balance sheet of the Firm shall be furnished to prove the turnover of the Firm.
2. Must have carried out successfully at least three supply orders for Government Departments. Copy of the supply orders shall be attached for all the supplies carried out by the firm.
3. Firm should have sufficient stock of automotive batteries with them which are subject to verification.
4. Must be an authorized dealer for supply of automotive batteries.

Interested firms may furnish their willingness for enlistment of their firm with the following information /documents latest by 25/01/2017.

S No.	Particulars	Details
1	Name of the registered vendor	
2	Name of Shop	
3	Address	
4	Email (Optional)	
5	Web Site (optional)	
6	Contact No.	
7	Bank Name, A/c No. and IFSC Code etc.	

Nature of Items Dealt/ Nature of Business Details should be supported with following Certificates/ documents:-

1. Registration Certificate from the competent authority
2. I.D Proof of the proprietor.
3. PAN Card.
4. Copy of Profit & Loss account and balance sheet showing the annual turnover for the last three years.
5. Copies of three Government or PSUs supply orders.
6. Photos and details/address of shop.
7. List of items the firm is dealing with.
8. Dealership Certificate.
9. List of items available/stock.
10. Copy of CST registration certificate, if any.
11. Proprietary items if any.

Sign and Seal of the Firm